



Austin Travis County Integral Care

Behavioral Health & Developmental Disabilities Services

Austin Travis County Integral Care BOARD OF TRUSTEES MEETING

ATCIC's mission is to improve the lives of people affected by behavioral health and developmental and/or intellectual challenges.

DATE: Thursday, July 28, 2011
TIME: 5:00 pm
PLACE: 1430 Collier Street
Board Room
Austin, Texas 78704

August 2011 ATCIC Calendar

Date	Time	Event/Meeting/Location	Contact Person
August 5	12:00 p.m.	New Milestones Board Meeting – Conference Room 3	Charles Harrison
August 10	4:00 p.m.	Executive Director Annual Performance Review – Board Room	David Evans
August 11	12:00 p.m.	Planning Network Advisory Committee Meeting – Large Training Room	Louise Lynch
August 12	1:00 p.m.	C.A.N. Resource Council - City Hall	David Evans
August 17	11:30 a.m.	Central Texas African American Family Support Conference Planning Meeting – Conference Room 3	Iliana Gilman
August 17	5:00 p.m.	Human Resources Committee Meeting – Board Room	Lisa Laky
August 18	5:00 p.m.	Budget Work Session – Board Room	Charles Harrison
August 19	12:00 p.m.	Mayor's Health Task Force – Large Training Room	Iliana Gilman
August 22	12:00 p.m.	Finance Committee Meeting – Board Room	Charles Harrison
August 23	5:30 p.m.	Affordable Care Act Quarterly Community Forum – Large Training Room	Iliana Gilman
August 25	5:00 p.m.	Board of Trustees Meeting – Board Room	David Evans

AGENDA:

- I. **CITIZENS' COMMENTS** (Presentations are limited to 3 minutes.)
- II. **CHAIR'S REPORT** (Hopkins)
 - a) **Meetings**

- b) **Announcements**
- c) **Board Related Information**
- d) **Other**

III. EXECUTIVE DIRECTOR'S REPORT (Evans)

- a) **Meetings/Collaborations**
- b) **Community Representation**
- c) **Staff/Leadership Announcements**
- d) **Developmental Disabilities Services Updates**
- e) **Behavioral Health Services Updates**
- f) **Child and Family Services Updates**

IV. CONSUMER/EMPLOYEE RECOGNITION (Evans)

V. BOARD TRAINING/EDUCATION (Administration)

VI. CONSENT AGENDA

Consider and Take Appropriate Action on:

- a) **Recommendation to Approve Minutes for June 30, 2011 Board Meeting, pages 1-3**
- b) **Recommendation for Acceptance of Cash & Investment Report – June 2011 (Goal 3)**
(Johnson) Finance, Item IV, Pages 23-24
- c) **Recommendation for Approval of Revised Board Policy “Investment and Cash Management 04.17 “Including Broker/Dealer List (Goal 3)** (Johnson) Finance, Item V, Pages 25-35
- d) **Recommendation for Approval of Revised Board Policy 04.05 “Short-Term Investments and Related Loans” (Goal 3)** (Johnson), Finance, Item VI, Pages 36-37
- e) **Request to Approve Deletion of Board Policy 11.01 Titled “Community Relations”**
(Gilman) Planning & Operations, Item III, Page 4
- f) **Request to Approve Deletion of Board Policy 9.10 Titled “Limited English Proficiency”**
(Spill) Planning & Operations. Item IV, Page 5
- g) **Request to Approve Deletion of Board Policy 8.02 Titled “Special Treatment”** (Van Norman) Planning & Operations, Item VII, Pages 9-10
- h) **Request to Approve Revision of Board Policy 09.08 Titled “Appointment and Reappointment of Individual Providers to the Network”** (Van Norman) Planning & Operations, Item IX, Page 12
- i) **Request to Approve Revision of Board Policy 12.02 Titled “ Electronic Signatures – Password Authorization”** (Van Norman) Planning & Operations, Item X, Page 13

VII. EXECUTIVE COMMITTEE REPORT (Snapp)

VIII. FINANCE COMMITTEE REPORT (Chapa)

Consider and Take Appropriate Action on:

- a) **Recommendation for Acceptance of Financial Statements for Period Ending June 30, 2011 (Subject to Audit) (Goal 3)** (Harrison) Finance, Item III, Pages 5-22
- b) **Recommendation for Approval of the Engagement Letter with Weaver and Tidwell LLP for Fiscal Year 2011 Financial Audit (Goal 3)** (Harrison, Johnson) Finance, Item VII, Pages 38-49

- c) **Update on Resource Development – Quarterly Report (Goal 3)** (Harrison) Finance, Item IX, Pages 51-53

IX. PLANNING AND OPERATIONS COMMITTEE REPORT (Coleman-Beattie)

Consider and Take Appropriate Action on:

- a) **Request to Approve Board Policy 8.07 Titled “Infection Prevention and Control”** (Van Norman) Planning and Operations, Item VIII, Page 11
- b) **Update on Strategic Plan Operational Goal 1 – “Conduct a Comprehensive Examination of Workforce Quality and Satisfaction; Develop Subsequent Action Plan”** (Spill/Laky) Planning and Operations, Item XI, Verbal
- c) **Update on Strategic Plan Operational Goal 3 – “Refine Business Practices that Successfully Move ATCIC from Block Grant Funding to a Fee for Service Environment”** (Spill/Harrison) Planning and Operations, Item XII, Verbal

X. HUMAN RESOURCES COMMITTEE REPORT (Hopkins)

XI. COMMUNICATIONS COMMITTEE REPORT (Delco)

XII. NEW MILESTONES FOUNDATION REPORT (Coleman-Beattie, Delco, Snapp)

XIII. COMMUNITY ACTION NETWORK RESOURCE COUNCIL REPORT (Martinez)

XIV. TEXAS COUNCIL REPORT (Hopkins)

XV. ANNOUNCEMENTS

XVI. UNFINISHED BUSINESS

XVII. NEW BUSINESS

Consider and Take Appropriate Action on:

- a) **Request to Approve Revised Board Policy 07.24 “Drugs/Alcohol”** (Laky) Human Resources

XVIII. CITIZENS’ COMMENTS (Presentations are limited to 3 minutes.)

XIX. ADJOURNMENT